



# EPL Pak<sup>®</sup> Premier

## Employment Practices Training, Loss Prevention, and Risk Management

Controlling employment practices liability exposures while keeping pace with employment litigation trends and regulatory changes is a major challenge for all employers. To answer that challenge, AIG provides employment practices liability (EPL) primary policyholders a unique advantage with EPL Pak<sup>®</sup> Premier, industry-leading loss prevention offerings. This preventive suite is a combination of training, loss control, and risk management tools designed to help our clients manage employment practices risks. EPL Pak Premier's resources are exclusive to AIG, and provide our EPL policyholders with access to two of the nation's foremost law firms with a depth of experience in employment and workplace law, Littler Mendelson, P.C. and Jackson Lewis, P.C.

### Putting Experts By Your Side

In partnership with Littler Mendelson, EPL Pak Premier includes instant, free access to an online Human Resource Center located at [www.eplriskmanager.com](http://www.eplriskmanager.com). Included are risk management products and resources designed to help clients manage their workforce and mitigate their company's exposure to employment-related litigation. All that is needed for access to the site is the AIG EPL policy number.

Materials and services available online include the following essentials:

- **Handbooks and Policies:** A model employee handbook as well as a library of over 65 employee handbooks. It also includes a summary of key employment laws for each state, with a focus on those laws to be considered when preparing or implementing an employee handbook.
- **Human Resources Forms Library:** A collection of over 35 human resources forms, including employment applications, I-9 guidelines, performance evaluations, and more. It is a library of commonly used human resource forms, which can be easily customized to ease the administrative burden.
- **Employment Law Reference Manuals:** Employment law manuals that address implementing arbitration policies; state legal analysis of wrongful termination laws; a guide to innovative employment law training; an I-9 compliance manual; and many more documents to help mitigate the risks of these critical phases of the employment relationships.
- **Legal Reference Materials:** Over 3,000 pages of employment law reference manuals providing insights on timely topics ranging from layoffs, downsizing, and furloughs, to workplace violence, discrimination, and employment class actions. Includes a state-by-state assessment of employment laws and regulations.
- **Employment Law Training via Podcasts:** Access to a series of training videos on topical employment issues including responding to complaints of discrimination and harassment, severance, and release agreements, to name a few.
- **News Alerts:** Free subscription to Littler's ASAP<sup>®</sup> Newsletters. To subscribe, simply click the "Subscribe Now" button within the website.
- **Seminars and Webinars:** Policyholders will be invited to attend, at no cost, certain seminars and webinars that are designed around recent developments and helping insureds maintain a trouble-free workplace.



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## State-of-the-Art Enhancements

These state-of-the-art enhancements complement EPL Pak Premier's original package of complimentary risk management solutions from Jackson Lewis, P.C., which include:

- **Unlimited Access:** Jackson Lewis provides a Toll-Free Risk Management Helpline insureds may access to discuss general questions about workplace issues: (866) 614-0744.
- **Legal Consultation:** A two-hour legal consultation on human resources and employment law issues, such as how specific laws impact personnel decisions and potential exposure to liability anywhere in the U.S. or Puerto Rico. The scope of the consultation can include legal services such as discrimination issues, reductions in force, affirmative action, disability management issues, and employment contracts.
- **Employment Policies, Forms, and Procedures:** The two-hour legal consultation can also include the assistance of Jackson Lewis attorneys in adopting appropriate employment forms, policies, or procedures under federal or applicable state laws, which can also include reviewing the insured's employee handbook or policy manual.
- **Global Employment Law Support:** A one hour legal consultation on human resource and employment law issues for any country where there is a member firm of L&E Global, an international alliance of independent law firms of which Jackson Lewis is a founding member.
- **Liability Updates:** Complimentary access to the Jackson Lewis newsletter and e-updates spotlighting important workplace law news and trends. Clients can also subscribe to receive no-cost alerts about significant legislative actions, judicial decisions, and other changes with potential impact on their business.
- **Checklists:** Self-audit and pre-termination checklists to help insureds identify vulnerabilities and safely navigate risky terrain.
- **Special California State Training:** CA AB 1825 training (periodically scheduled at Jackson Lewis' California offices) to assist companies with 50 or more employees in California in fulfilling their mandate (required every two years) of providing sexual harassment training for supervisors.

EPL Pak Premier also includes Alternative Employment Dispute Resolution Programs from EDR Systems at preferred rates. EDR Systems will assist to resolve employee disputes internally and prevent time and money in litigation. The professionals at EDR Systems have more than 50 years of combined experience in human resource management, strategic planning, change management, and employee relations. They support a wide variety of businesses of all sizes, from national, multi-unit retail operations, to single-facility manufacturers, to professional firms.

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## To learn more about EPL Pak Premier services:

E-mail:  
FinancialLines@aig.com

Visit: [www.aig.com](http://www.aig.com)  
[www.aig.com](http://www.aig.com)

Contact:  
Your insurance broker



American International Group, Inc. (AIG) is a leading global insurance organization. Founded in 1919, today AIG member companies provide a wide range of property casualty insurance, life insurance, retirement products, and other financial services to customers in more than 80 countries and jurisdictions. These diverse offerings include products and services that help businesses and individuals protect their assets, manage risks and provide for retirement security. AIG's core businesses include Commercial Insurance and Consumer Insurance, as well as Other Operations. Commercial Insurance comprises two modules – Liability and Financial Lines, and Property and Special Risks. Consumer Insurance comprises four modules – Individual Retirement, Group Retirement, Life Insurance and Personal Insurance. AIG common stock is listed on the New York Stock Exchange and the Tokyo Stock Exchange.

Additional information about AIG can be found at [www.aig.com](http://www.aig.com) and [www.aig.com/strategyupdate](http://www.aig.com/strategyupdate) | YouTube: [www.youtube.com/aig](http://www.youtube.com/aig) | Twitter: @AIGinsurance | LinkedIn: [www.linkedin.com/company/aig](http://www.linkedin.com/company/aig). These references with additional information about AIG have been provided as a convenience, and the information contained on such websites is not incorporated by reference into this profile.

AIG is the marketing name for the worldwide property-casualty, life and retirement, and general insurance operations of American International Group, Inc. For additional information, please visit our website at [www.aig.com](http://www.aig.com). All products and services are written or provided by subsidiaries or affiliates of American International Group, Inc. Products or services may not be available in all countries, and coverage is subject to actual policy language. Non-insurance products and services may be provided by independent third parties. Certain property-casualty coverages may be provided by a surplus lines insurer. Surplus lines insurers do not generally participate in state guaranty funds, and insureds are therefore not protected by such funds.